

# Georgia State Board of Funeral Service

## Board Meeting

### May 8, 2012

A meeting of the Georgia State Board of Funeral Service was held on May 8, 2012 at the Professional Licensing Boards office in Macon, GA. Chairman Terry Daviston called the meeting to order at 10:06 a.m.

A quorum was established with members present being: Terry Daviston, Chairman; Michael Fowler, Bryant Hightower, Thelon Hamby, David Roach with Lauren McDonald participating by video conference from the office of the Attorney General in Atlanta.

Others present were as follows: Steve Lindsey, Executive Director, Reagan Dean, Assistant Attorney General, via video conference and Kathy Osier, Board Support Specialist.

#### **Executive Session:**

Michael Fowler moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Bryant Hightower seconded the motion. The motion was carried by Terry Daviston, Chair; Michael Fowler, Bryant Hightower Thelon Hamby, David Roach, and Lauren McDonald. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

#### **Approval of Minutes:**

Michael Fowler moved, David Roach seconded, and the Board unanimously voted to approve the minutes of the April 10, 2012 meeting.

#### **Applications:**

Michael Fowler moved, David Roach seconded, and the Board unanimously voted to ratify the licenses that were issued since the April 10, 2012 meeting.

1.	EMB004775	Rehberg, Christopher Michael	Embalmer	Fayetteville	GA
2.	EMB004776	Shields, Terrica Andria	Embalmer	Rome	GA
3.	EMB004777	Gravette, James Michael	Embalmer	Albany	GA
4.	EMB004778	Holt, Wendy Morris	Embalmer	Marietta	GA
5.	EMB004779	Dalberg, Bonnie Yi	Embalmer	Atlanta	GA
6.	FD005184	Rehberg, Christopher Michael	Funeral Director	Fayetteville	GA
7.	FD005185	Shields, Terrica Andria	Funeral Director	Rome	GA
8.	FD005186	Gravette, James Michael	Funeral Director	Albany	GA
9.	FD005187	Holt, Wendy Morris	Funeral Director	Marietta	GA
10.	FD005188	Dalberg, Bonnie Yi	Funeral Director	Atlanta	GA

11.	FEST001823	Higgins LaGrange Chapel Funeral Home	Funeral Establishment	Lagrange	GA
12.	FSA005392	Patterson, Gregory Ed	Funeral Service Apprentice	Cartersville	GA
13.	FSA005393	Maraziti, Jennifer Russell	Funeral Service Apprentice	Milledgeville	GA
14.	FSA005394	Thomas, Dorsey Elbrett Bolden	Funeral Service Apprentice	McDonough	GA
15.	FSA005395	Brown, Calvin Bernard	Funeral Service Apprentice	Decatur	GA
16.	FSA005396	Richie, Julius Reginald	Funeral Service Apprentice	Jefferson	GA
17.	FSA005397	Stubbs, Justin Blake	Funeral Service Apprentice	McDonough	GA
18.	FSA005398	Jones, Jason Deron	Funeral Service Apprentice	Brunswick	GA
19.	FSA005399	Nida, Phaedra Parks	Funeral Service Apprentice	Atlanta	GA
20.	FSA005400	Campbell, Donovan Janard	Funeral Service Apprentice	Savannah	GA
21.	FSA005401	Sheller, Richard Howard	Funeral Service Apprentice	Hartwell	GA
22.	FSA005402	Miller, Leslie Rinehart	Funeral Service Apprentice	Jesup	GA
23.	FSA005403	Luckett, James Vincent	Funeral Service Apprentice	Calhoun	GA
24.	FSA005404	McNeil-Hall, Danyel Dee	Funeral Service Apprentice	Wentworth	GA
25.	FSA005405	Cox, Sarah Grace	Funeral Service Apprentice	Winder	GA
26.	FSA005406	Clark, Carol Holmes	Funeral Service Apprentice	Hawkinsville	GA
27.	FSA005407	Whatley, Calvin J	Funeral Service Apprentice	Atlanta	GA

Thelon Hamby moved, Michael Fowler seconded, and the Board unanimously voted to approve the following request for appointment as Funeral Director in Full & Continuous Charge:

- 1758225                      Sheppard Funeral Home                      Gibson, GA  
**FDFCC:** Douglas Stevens Callaway

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to approve the following applicants for licensure. David Roach recused himself:

- Mayes Ward Dobbins Funeral Home and Crematory Macland Chapel 1726043 New Establishment Powder Springs, GA  
**FDFCC:** Jeffrey Glenn Higgins
- Mayes Ward Dobbins Funeral Home and Crematory Macland Chapel 1737655 New Crematory Establishment Powder Springs, GA  
**FDFCC:** Jeffrey Glenn Higgins

Thelon Hamby moved, Michael Fowler seconded, and the Board unanimously voted to deny the following request for licensure:

- 1753627 W J R Embalmer Helen, GA  
1753629 Funeral Director  
Reinstatement

Thelon Hamby moved, Michael Fowler seconded, and the Board unanimously voted to approve the following applicant's change of name request:

- 1760220 **(Old Name):** Thomaston, GA  
Family First Funeral Home  
**(New Name):**  
Burden & Worthy Funeral Home

Thelon Hamby moved, Michael Fowler seconded, and the Board unanimously voted to accept the report of pending cases presented by the Attorney General.

Thelon Hamby moved, Michael Fowler seconded, and the Board unanimously voted to take the following action on one of the cases presented by the Attorney General:

• FUN120133	Consent Order to be accepted and signed upon receipt.
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Thelon Hamby moved, Michael Fowler seconded, and the Board unanimously voted to accept the Cognizant Member's recommendations on the following cases:

- FUN120154 Refer to Enforcement to obtain a statement from Funeral Director in Full and Continuous Charge as

referenced in complaint investigation report. Obtain death certificate, copy of contract, statements from complainant to tie in the licensed funeral establishment and from community activist who is involved with the case about the activities of all the funeral establishments involved in the case. Contact insurance company to determine who submitted the request for funds.

Thelon Hamby moved, Bryant Hightower seconded, and the Board unanimously voted to approve the following orders to accept fine money for inspection violations:

- Walker Funeral Home located in Carrollton, GA: \$100 failure to maintain a minimum of 8 adult caskets within the display room on the premises of the establishment.
- Speer & Speer Funeral Home located in McDonough, GA: \$500 failure to maintain a minimum of 8 adult caskets within the display room on the premises of the establishment.

#### **Continuing Education:**

Thelon Hamby moved, David Roach seconded, the Board unanimously voted to accept the committee recommendations on the following continuing education courses:

<b>Program Provider/Sponsor</b>	<b>Course Title</b>	<b>HRS Requested</b>	<b>HRS Approved</b>
<b>Christopher Calabucci</b> <b>Elite CME, Inc.</b> <b>1452 N. US Highway 1, Suite 100</b> <b>Ormond Beach, FL 32174</b> <b>888-857-6920</b> <b>chris@elitecme.com</b>	10-Hour Continuing Education Course For Funeral Directors and Embalmers (Courses Listed Below)	10	10
Home Study Program	Funeral Rites Today (3 Hrs)		
Home Study Program	Funeral Marketing in the 21 <sup>st</sup> Century (4 Hrs)		
Home Study Program	History of Embalming and Restorative Arts (3 Hrs)		
<b>Alysia W. English</b> <b>Georgia Funeral Directors Association, Inc.</b> <b>P O Box 1865</b>	2012 GFDA Annual Convention June 17 – 20, 2012	7	7

<b>Roswell, GA 30077 770-592-8002 770-592-3686 fax</b>			
<b>Hope Iglehart Georgia Funeral Service Practitioners Association P. O. Box 1069 Athens, GA 30603 706-255-5469 hopeiglehart@aol.com</b>	Acting on Cremation Challenges Together, AC2TBY Options	2	2
<b>Daniel Osorio International Cemetery, Cremation and Funeral Association 107 Carpenter Drive, Suite 100 Sterling, VA 20164</b>	ICCFA University, College of Sales & Marketing	24.5	24.5
	ICCFA University, College of Funeral Home Management	24.5	24.5
	ICCFA University, College of Land Management and Ground Operations	24.5	24.5
	ICCFA University, College of Cremation	25	25
	ICCFA University, College of 21 <sup>st</sup> Century Services	25	25
<b>Kathleen Walczak National Funeral Directors Association 13625 Bishop's Drive Brookfield, WI 53005 800-228-6332 262-789-6977 fax kwalczak@nfda.org</b>	Ensuring Compliance with Top-Cited OSHA Standards in Funeral Homes (Webinar)	2	2

#### **Other Business:**

Bryant Hightower moved, Lauren McDonald seconded, and the Board unanimously voted to overturn its original decision and grant the request to retain previously accumulated apprenticeship hours (760) that were accumulated under a funeral establishment whose license had lapsed:

- FSA005243

Blake Hartley Moye

Sandersville, GA

After reviewing legal documentation, David Roach moved, Thelon Hamby seconded, and the Board unanimously voted to approve the following applicant for licensure renewal:

- FD003385                      Craig T. Carter                      Funeral Director                      Hephzibah, GA

After reviewing legal documentation, Thelon Hamby moved Bryant Hightower seconded, and the Board unanimously voted to approve the following applicant for licensure renewal.

- FSA005121                      Jennifer Stewart Gibson                      Funeral Service  
Apprentice                      Sylvania, GA

Thelon Hamby moved, Michael Fowler seconded, and the Board unanimously voted to approve the following request for 2<sup>nd</sup> 90-day grace period to operate with licensed funeral directors while the establishment takes action to secure the services of a new Funeral Director in Full & Continuous Charge:

- Sylvania Funeral Home, Inc.                      Sylvania, GA

Bryant Hightower moved, Thelon Hamby seconded, and the Board unanimously voted to approve the following request to waive the late renewal fee from the 2010 renewal period because of poor health as documentation was received but was overlooked.

- FD002837                      Doris Lucille Lane                      Macon, GA  
EMB002666

The Board discussed the possibility of combining all funeral licenses (establishments, embalmers, funeral directors, crematories, funeral service apprentice and preneeds dealers) for a single bi-annual renewal date. Steve Lindsey will draft a letter for the Board to send to Lisa Durden, Professional Licensing Boards Division Director, regarding this possibility. Board members will seek endorsements for this change from other groups/agencies and will forward them to Steve Lindsey so that they may be included with the letter.

David Roach recommended possible work sessions to further research the Board's concerns regarding funeral establishments using the word "society" in the establishment name and also looking at whether or not funeral establishments need to be licensed in order to sell preneed funeral contracts.

Steve Lindsey recommended to the Board that they need to decide on the total number of hours that a Funeral Service Apprentice may credit towards the total apprenticeship while attending college as the proposed legislative amendment was recently passed and is scheduled to take effect July 2012.

There being no further business, the meeting adjourned at 12:51 p.m.

The next meeting of the Board will be on Tuesday, June 12, 2012.

Minutes approved at the June 12, 2012 meeting.